

**Mayor and Council Regular Monthly Meeting
Monday, July 6, 2015 @ 6:00 P.M.**

The regular monthly meeting of the Mayor and Council of Federalsburg was held on Monday, July 6, 2015 at 6:00 p.m. in the Mayor and Council Meeting Room, 118 North Main Street, Federalsburg, Maryland. Those in attendance were Mayor Beall and Councilmembers Windsor, and Morean. Also in attendance were staff, citizens and media. Councilmember Abner was excused because he was on vacation. Councilmember Planner arrived at 6:25 p.m. Brynja Booth, Town Attorney was excused.

The meeting was called to order by Mayor Beall who led the group in reciting the Pledge of Allegiance.

Historical Moment

Mrs. Donna Glime gave a brief historical presentation about the Railroad tracks auction barn which sold fruits and vegetables.

Guests

Connie Blanchfield – Retirement Presentation

Mrs. Connie Blanchfield was given a plaque, a beautiful acrylic award and flowers in honor of her 20 years of dedicated service to the Town of Federalsburg in the Accounting Department. Mrs. Blanchfield retired on June 30, 2015.

Pastor Peter Smith, First Church of God – Request Regarding Halloween Activities

Pastor Peter Smith, First Church of God, presented a letter and asked the Mayor and Council for assistance with Halloween activities this year. He requested permission to use the municipal parking lot on Morris Avenue for the annual Halloween party hosted by the Church to provide a safe place in town for parents to bring their kids for food, candy and fun. They are not proposing to replace Trick or Treating, they are just offering a safe place for kids to have fun in one location.

They proposed an idea to help make trick or treating safer and easier for kids on Halloween in Federalsburg, similar to Trunk or Treat. It would allow for trick or treating to be in one location, vehicles would park in somewhat of a circle and open their trunks and give out candy or goodies from the trunk. They also plan to add in music, games and refreshments which would provide a safe event every year. It seems like Town Parking Lot across from the Police Department would be ideal for this event. This would also allow the police force to be able to be more centralized to oversee trick or treating.

Pastor Smith said that First Church of God would be willing to head up this event if the Town considers it a good idea. They would also solicit help from other agencies in the community to supply people and

candy to make this event successful. If the Mayor and Council believe this a good idea there could be a partnering between the town and other local civic groups to help with the planning of this event.

A motion by Councilmember Windsor seconded by Councilmember Morean and passed by a vote of four to zero to allow First Church of God the use of the municipal parking lot off of Morris Avenue to sponsor a centralized Halloween night for the youth.

Pastor Smith asked if donations could be used as a tax write off if the donations were made to the Town. The clerk-treasurer will check with the accountant to find out.

Old Business

Community Legacy Program Guidellnes Update – George Mayer

Happy Mayer gave a brief summary of the Community Legacy Program for revitalization and renovation of downtown store fronts through the Downtown Business Façade Program.

Mr. Mayor asked for authorization to allow Mayor Beall to sign the agreement. Mr. Mayor said that the town attorney has reviewed and approved the process for this program.

There was some concern as to what the difference is between the town and the CFDC. Happy Mayer said that this is a town project and the concern was why is this just coming to the Mayor and Council after the fact instead of at the beginning?

Currently, the building located at 109-117 South Main Street will receive the funding in the amount of \$35,000 provided they can meet all the requirements of the grant. Mr. Mayor said that the next location to receive the grant if the first fell through could be the Brewery, however, it is his understanding that they need at least \$300,000 to start their project.

Happy Mayer was asked to give the owner at 109-117 South Main Street, until July 17th to advise the Mayor and Council if they can meet all the requirements of the grant.

NEW BUSINESS

Dredging Project Award – George Mayer

Happy Mayer, Grants/Main Street Administrator, advised the town received two bids for the DNR Engineering Services, Dredging Marshyhope Creek, Bid Number DG-0514A-15.

The two bidders were as follows:

McCrone Engineers, Surveyors, Planners - \$34,700.00

Andrews, Miller, & Associates - \$26,200.00

The total amount of the DNR grant for this project is \$187,200.00. In this grant DNR will pay the cost directly to the engineer and the contractor. The town will be responsible for procurement of engineering for this project.

The scope of services for this project will consist of site investigation, preliminary design submittal, 90% CD documents, construction documents, permits and approvals, bidding phase, contract administration and construction supervision.

Councilmember Morean questioned if the dry hydrant would be cleared out? Happy Mayer advised that he would talk to the engineer for the description to see if that was a part of the project. Councilmember Morean reported that the dry hydrant is filled with silt and cannot be used. Councilmember Morean also requested Mr. Mayer see if the dry hydrant could be moved to the south side of the Marshyhope. Councilmember Morean said that he would be willing to assist with this project and the dry hydrant concerns in any way possible.

A motion by Councilmember Windsor seconded by Councilmember Morean and approved by a vote of four to zero to award the bid for engineering services for the Marshyhope Creek Dredging Project to Andrews, Miller & Associates in the amount of \$26,200 and allowing Mayor Beall to execute the necessary documents.

Report from MML Conference – George Mayer

Happy Mayer, Grants/Main Street Manager attended the 2015 MML and advised the Town received the following awards:

- (1) Banner City
- (2) Awarded the Maryland Energy – A smart energy community since 2015. Where to place the sign.
- (3) The Institute for Public Health Innovation and Maryland Municipal League in recognition of its commitment to Healthy Eating and Active Living and as a member of the Heal Cities and Towns Campaign in Maryland for 2015.

Mayor Beall advised that the People for Bikes Grant – Recreational Trails up to \$10,000.00 application is due on July 31, 2015.

Happy Mayer advised that he has requested a grant from Lowes for a wood shingle roof for the log cabin and is awaiting the response.

The Town of Federalsburg as of July 1, 2015 is in an Enterprise Zone.

COMMITTEE REPORTS

Federalsburg Historical Society

Mrs. Donna Glime, President of the Federalsburg Historical Society reported the following activities:

- The FHS will host a Book Sale on July 17th (10 a.m. to 7 p.m.) and July 18th (10 a.m. to 4 p.m.). There will be two hometown Authors present: (1) George Brummell – Shades of Darkness and Tom Horton – Swan Fall. The Authors will be signing copies of their books. The book sale is huge and will feature any subject from history, civil war, children's books, art antiques just to mention a few.
- The FHS will host a Bingo Party on July 26, 2015 at the Federalsburg Volunteer Fire Department from Celebrating Home - The cost will be \$15.00 per person. The doors will open at 2 p.m. and they will have food including a bake sale.

Federalsburg Volunteer Fire Department

Councilmember Morean reported the following activities for the Federalsburg Volunteer Fire Department:

- Saturday, July 11, 2015 – Chicken Barbeque at the Federalsburg Volunteer Fire Department beginning at 10 a.m. until sold out.

Federalsburg Lions Club

Councilmember Morean reported the following activities for the Federalsburg Lion's Club:

- Sandwich Sale – July
- Duck Derby – The Duck Derby was a huge success and Councilmember Morean on behalf of the Federalsburg Lion's Club thanked the community and surrounding towns that supported the fundraiser. The proceeds from the Duck Derby will go toward the Colonel Richardson High School Band, Feed Program, and will sponsor 10 youth for basketball camp.
- Pit Beef and Pulled Pork - July 24, 2015 beginning at 10 a.m. until sold out

Wendy Garner thanked Councilmember Morean and the Federalsburg Lion's Club for the Welcome to Federalsburg Patriotic/Independence Day Banners. Councilmember Morean said that he got volunteers to assist with the installation of the banners.

MINUTES

A motion by Councilmember Windsor seconded by Councilmember Morean and passed by a vote of five to zero approving the minutes of the previous meeting.

Public Comments

None

Mayor and Council Action Items

Councilmember Windsor

None

Councilmember Planner

Councilmember Planner voiced his concerns about the low spots at Marina Park and water laying everywhere. His concern was that even though the plantings were placed near the marina there is still standing water in that location as well as spots throughout the park. The fill from the Marshyhope Dredging Project would be good to use to fill the low spots.

It was thought that years ago an attempt was made to use fill in the low areas, to assist with draining the water into the river because the river was higher than the low spots and water will not flow uphill.

Councilmember Planner said that when he took pictures during the Duck Derby it shows were the kids were playing in the low spots, however, in three or four days the water has evaporated.

Councilmember Morean

Councilmember Morean said that he didn't think that the planting of the trees takes care of the whole issue of the low water spots at the marina. He recommended contacting the Corp of Engineers to come and look at the site and give their recommendations as to what can be done to alleviate the problem of the low spots. Councilmember Morean said that he would be willing to meet with the Corp of Engineers along with Happy Mayer.

Councilmember Morean said that he did not see a big issue with the double lines down Main Street. He said that he didn't think that dotted lines were needed.

Mayor Beall advised that a lot of time and money went into deciding on exactly the kind of stripping that should be placed on the street because of the concerns that came up after the stripping on Maple Avenue. He said the town engineer brought in plans for the stripping and the council made corrections and changes. Donald Nagel, Steve Dyott, Bob Rauch and Mayor Beall were involved and it was voted on as a council.

Mayor Beall

Mayor Beall thanked the Federalsburg Lion's Club for a successful Duck Derby. He also thanked the public safety team and public safety officers for keeping traffic moving. The fireworks were beautiful. Mayor Beall said the benefit that the Federalsburg Lion's Club brings to Federalsburg is more than financial. It was recommended to place a thank you to the Federalsburg Lion's Club on the town sign.

Banner – Basketball Court

Mayor Beall questioned if the banner would be completed for the Basketball Camp. The Clerk-Treasurer will check with Chief Nagel to find out the status of the banner.

Adjournment

There being no further business, a motion was made by Councilmember Windsor seconded by Councilmember Morean and unanimously approved to adjourn the meeting at 7:18 p.m.

Submitted by,

Shirley A. Greene
Clerk-Treasurer