

**Mayor and Council Regular Monthly Meeting**  
**Monday, August 3, 2015 @ 6:00 P.M.**

The regular monthly meeting of the Mayor and Council of Federalsburg was held on Monday, August 3, 2015 at 6:00 p.m. in the Mayor and Council Meeting Room, 118 North Main Street, Federalsburg, Maryland. Those in attendance were Mayor Beall and Councilmembers Windsor, Planner, Abner and Morean. Also in attendance were staff, citizens and media.

The meeting was called to order by Mayor Beall who led the group in reciting the Pledge of Allegiance.

**Historical Moment**

Mrs. Donna Glime gave a brief historical presentation about activities and businesses on North Main Street.

**Announcement of Closed Session**

Mayor Beall announced that there was a closed session held prior to the regular meeting at 5:00 P.M. to 5:58 p.m. at Town Hall to discuss personnel and legal matters with the Town Attorney.

**Guests**

**Frank M. Adams – Presentation of Plaque and Declaration of Frank Adams Day**

Mr. Frank M. Adams was given a plaque in honor of his many years of dedicated service to the Town of Federalsburg and Caroline County in the Economic Development Commission and the Federalsburg Business and Civic Organization.

The Mayor and Council also declared August 3<sup>rd</sup> "Frank Adams Day" in the Town of Federalsburg in honor of Mr. Adams for all his hard work and dedication to the town. Mr. Adams has been very instrumental with the development of the three Industrial Parks in the Town of Federalsburg, with one park being named in his honor. Mr. Adams was also instrumental in bringing several businesses to Federalsburg.

Mr. Adams was also given certificates and resolutions from Chris Adams and Johnny Mautz and a Senate Resolution from State Senator Addie Echardt.

**Zack Hodges – Request to Use Racquetball Courts and Chambers Park Field for Lacrosse Clinic**

Mr. Hodges submitted a letter and was present to request permission to use of the racquetball courts and field in Chambers Park for a Lacrosse Clinic on August 16<sup>th</sup> to jump start a program that he is coordinating with Colonel Richardson High School. Once the Board of Education sees that there is

enough interest in this program, Mr. Hodges will be allowed to move his program to the school grounds for practices, etc. Mr. Hodges has talked with Mr. Bruce Hancock of the Pop Warner Football Program so as not to interfere with their activities.

A motion by Councilmember Windsor seconded by Councilmember Abner and passed by a vote of five to zero giving permission to Mr. Zack Hodges to use racquetball courts and field in Chambers Park for a Lacrosse Clinic on August 16, 2015 to jump start a program that he is coordinating with Colonel Richardson High School.

### Old Business

#### Approval of MOU Agreement for LEOPS Actuarial Study

Brynja Booth, Town Attorney, advised that the Mayor and Council had previously approved to expense up to \$2500 toward an actuary for the State Retirement LEOP's Program to join in the cost with other municipalities for their police personnel.

Brynja Booth, reviewed the LEOPS MOU between the Towns of Denton, Ridgley and Federalsburg. The maximum amount of the actuary would be approximately \$7500.00, which would be a maximum cost of \$2500 per municipality toward the LEOPS cost.

A motion by Councilmember Windsor seconded by Councilmember Morean and passed by a vote of four to one (Yea – Mayor Beall, Councilmember Planner, Morean, and Windsor; Nay – Councilmember Abner) giving approval to execute the LEOPS MOU between the Towns of Denton, Ridgley and Federalsburg, to share in the cost for the actuary for the State of Maryland LEOP's program.

#### Electric Marina Park – Steve Dyott

At the July Mayor & Council Meeting there was discussion regarding the electric layout at the marina and some concerns/questions regarding electric during the Duck Derby. Steve Dyott, Public Works Director was asked to attend tonight's meeting to discuss this matter with the Mayor and Council.

Steve Dyott gave the Mayor and Council a diagram of the marina showing where the electric is now. There was a question of whether or not cords could be run from the Basketball court to the center and Steve Dyott stated yes.

The center underground electric lines are no longer any good, and Mr. Dyott was not aware if they had been cut, or whether or not they just went bad. Steve Dyott was asked to obtain a cost to install underground conduit in the marina. Councilmember Morean requested when the bid is obtained to see if something can be done near the center where they generally have the bands.

Mr. Dyott advised that there is plenty of power in the pump station off of South Main Street, extended.

### Open Positions

Mayor asked for a motion to allow the Public Works Director and the Clerk-Treasurer to move forward with the hiring of the open positions in their departments.

A motion by Councilmember Windsor seconded by Councilmember Morean and passed by a vote of five to zero to allow the supervisors in the Public Works Department and the Clerk Treasurer to interview and hire for the open positions in their departments.

### NEW BUSINESS

#### Williamson Fence Request

At the request of the Mayor and Council, Brynja Booth, Town Attorney, presented a draft agreement/license between the Town of Federalsburg and H. Torbert Williamson that would allow the town to install fencing on town property owned by Mr. Williamson and that he would maintain the fence and the property for the life of the agreement.

A motion by Councilmember Windsor seconded by Councilmember Planner and passed by a vote of five to zero approving the draft of the agreement between the Town of Federalsburg and H. Torbert Williamson agreeing to the terms outlined in the agreement. A copy of the agreement will be sent to Mr. Williamson for his signature.

#### Request for Approval of Maintenance to Pump – WWTP

Steve Dyott reported that one of the pumps at the WWTP has malfunctioned and is in need of repair. These repairs may cost approximately \$7,000 to \$10,000 and this was not a budgeted item. This pump is necessary in the operation of the WWTP and he is requesting permission to proceed with repairs.

They are hoping to repair the cheaper one and store the more expensive one until a later date. The bad pump was just found about a month ago. The other less expensive one was a spare. Square One will store them for no charge. Councilmember Windsor requested that this type of expenses be put in the budget under an annual maintenance plan in the future.

Mayor Beall asked if the decision for this expense can wait until they find out the extent of the damages. Steve said he would like a decision tonight so they are not caught without the pump to operate, which could possibly lead to overflows. Mr. Dyott advised they have looked at purchasing a used pump from another facility, however, they have not been able to find one that would fit.

A motion by Councilmember Abner seconded by Councilmember Windsor and passed by a vote of five to zero giving approval to proceed with the repairs to the pump as outlined by Mr. Dyott not to exceed \$10,000.00.

#### COMMITTEE REPORTS

##### Federalsburg Historical Society

Mrs. Donna Glime, President of the Federalsburg Historical Society reported the following activities:

- The Book Sale was a total success.
- The Federalsburg Historical Museum Committee Members will be participating in the Thresherman's Show this year which will be held on August 7, 8 & 9, 2015.

##### Federalsburg Volunteer Fire Department

Councilmember Morean reported the following activities for the Federalsburg Volunteer Fire Department:

- There are no scheduled activities for the month of August.

##### Federalsburg Lions Club

Councilmember Morean reported the following activities for the Federalsburg Lion's Club:

- There are no scheduled activities for the month of August.

#### MINUTES

A motion by Councilmember Windsor seconded by Councilmember Morean and passed by a vote of four to zero approving the minutes of the previous meeting.

#### Public Comments

##### Municipal Election

Mr. Bart Johnson questioned who would be running and whose terms were up for the upcoming municipal election. Mr. Johnson was advised it was Mayor Beall and Councilmembers Abner and Windsor. Councilmember Abner stated that he would likely run again.

Chris Parks – Softball League

Mr. Parks advised that he was only able to get four teams to come back. The funds from the old league were given to another organization. They are working with the Little League and he asked if the town would give approval to work with the Little League to use the field in the fall for several games.

A motion by Councilmember Abner seconded by Councilmember Planner and passed by a vote of five to zero to allow the Little League to use the Softball Field.

Gazebo

David Morean reported that the Gazebo at Library will be moved as soon as they can get volunteers to help dig out so that the ground so that it can be set level to make the gazebo wheelchair assessable.

Robert Butler – Road Conditions

Roberta Butler, resident of Brooklyn Avenue, voiced her concerns about the condition of the roads in the Brooklyn Avenue Area. There are many cracks and bumps in the roads. She asked that someone take a look the road to see what could be done. Mayor Beall advised Ms. Butler that the town has just upgraded several streets in town and Public Works is putting together a priority list of the next group of roads that need to be completed.

Amy Znanlec

Mrs. Znanlec questioned who is responsible for fixing sidewalks in town. She stated that she walks alot and many sidewalks are in terrible shape, cracked, broken and crumbling. There is also many places where grass growing up knee high in several areas of town owned sidewalks. She was advised that it is the responsibility of the property owner to keep clear and maintain. As far as, the maintenance of the sidewalks it is a cost factor for the town to make the needed repairs to so many sidewalks.

A survey of the sidewalks has been done by public works, however, during a time when there are several budget restraints sidewalks are not high on the priority list. The Mayor and Council will ask George Mayer, Grants/Main Street Manager to see if there is grant funding available for a sidewalk replacement program.

Mayor and Council Action Items

Councilmember Windsor

None

Councilmember Abner

None

Councilmember Planner

None

Councilmember Morean

None

Mayor Beall

Mayor Beall thanked Eric Willis owner of "Signs by Willis", for the donation of the sign that was presented to Frank Adams for "Frank M. Adams Day".

Adjournment

There being no further business, a motion was made by Councilmember Windsor seconded by Councilmember Abner and unanimously approved to adjourn the meeting at 7:26 pm.

Submitted by,



Kristy Marshall  
Deputy Clerk