

Mayor & Council of Federalsburg  
Regular Monthly Meeting  
Monday, March 7, 2016

The Mayor & Council of Federalsburg held their regular monthly meeting on Monday, March 7, 2016 at 6 pm in the Mayor & Council Meeting Room, 118 N Main Street, Federalsburg, Maryland. Those in attendance were Mayor Planner and Councilmembers Bollinger, Phillips and Morean. Also in attendance were Brynja Booth, Town Attorney, staff, citizens and media. Councilmember Windsor was excused due to previous engagement.

The meeting was called to order by Mayor Planner who welcomed everyone and led the group in the Pledge of Allegiance.

**Historical Moment**

Mrs. Donna Glime spoke about the Idlewild Mill that was located in Walkertown on Old Denton Road across from the Exeter. It was one of the first grist mills built there in 1734. The property was bought and sold several times over a number of years and eventually renovated into power plant, which eventually gave Federalsburg the first electricity. In 1915 the building was destroyed by fire and never re-built.

**Resolution No. 2016-01 - Personnel Manual**

A motion made by Councilmember Bollinger seconded by Councilmember Windsor and unanimously approved by a vote of five to zero adopting Resolution No. 2016-01 updating the Personnel Manual for the Town of Federalsburg employees.

**Tax Differential Balancing Payment Distribution**

The Caroline County Commissioners held a meeting to discuss the Tax Differential and requested that each of the Town's in Caroline County advise them how they would like their share of the balancing payment from the Tax Differential distributed. Last year this payment was given directly to the Fire Companies, the Commissioners want to know if this year the Town's want to do the same and give their share to the Fire Companies, or receive it directly and distribute how they choose. Federalsburg's payment for FY2017 will be \$12,686.

Councilmember Phillips asked if that is in fact how Federalsburg's share was distributed last year and he was advised that it was given directly to the Fire Department and the Town's donation to the Fire Company was reduced by that amount. The Fire Department still received \$20,000 between the funds received directly from the Town and the Tax Differential funds.

A motion made by Councilmember Bollinger seconded by Councilmember Windsor and passed by a vote of three to zero, approving that the Town's share of the funds received from the

balancing payment from the Tax Differential be given to Federalsburg Fire Department. Mayor Planner and Councilmember Morean abstained from voting.

## **Old Business**

### **Safe Routes to School Projects**

Shirley Greene, Town Manager gave an update on the Safe Routes to School project received from Happy Mayer:

University Avenue Project - This project is still in 45 day review period with SHA. When it is returned to town, the project can be put out for bid.

Gerardi Boulevard Project - This project is in the beginning stages, with a kick-off meeting scheduled for February 17th at SHA in Baltimore. Environmental letters have been sent out and the MOU is being prepared.

### **Federalsburg Facade Program**

Shirley Greene, Town Manager gave an update on the Facade Program received from Happy Mayer:

Two applications have been given out and one has been returned to date. The application will be sent to the Loan Committee for review. There was question why the Loan Committee is asked to review this program application and Shirley Greene advised that it was made part of the guidelines for the Committee to review because they are a good financial team with a wealth of experience and it's good practice.

### **Historic District**

Shirley Greene, Town Manager gave an update on the Historic District received from Happy Mayer:

Happy has received an email from Mr. Peter Kurtz advising that this project is in the final phase and he is hoping to have a final answer by the first week of April. Happy and Shirley have also been working with staff to put together a plan for use of the Log Cabin once it has been rehabbed.

## **New Business**

### **Caroline County Association of Municipalities Meeting**

The Caroline County Association of Municipalities Meeting will be held on Wednesday, March 16th, hosted by the Commissioners of Ridgely at the Combined Technology Solutions Building. Anyone who would like to attend should advise Kristy or Shirley as soon as possible.

### **Committee Reports**

#### **Federalsburg Historical Society**

Ms. Donna Glime reported the following events:

March 26th - A walking tour of Ivy Ridge starts 9 am at FHS - Ivy Ridge is located across the river on the other side of the embankment behind Union Church.

April 30th - Hobby Fair at Federalsburg Elementary School from 10 am-2 pm

#### **Federalsburg Volunteer Fire Company**

Nothing to report.

#### **Federalsburg Lion's Club**

Councilmember Morean reported:

June 25th - Duck Derby - There will be lots of new activities this year, to be announced after their next meeting. Including a parade, which will start at town hall and go to the marina. He also requested a letter from the Town giving permission to host the fireworks display on Town property as in past years.

A motion was made by Councilmember Phillips seconded by Councilmember Bollinger and unanimously approved by a vote of five to zero giving permission to the Lions Club to host the fireworks display on Town property for the Duck Derby. Shirley Greene will draft a letter and give it Councilmember Morean.

#### **Federalsburg Business & Civic Association**

The Federalsburg Business & Civic Association is planning their next meeting for the first part of April. Happy Mayer will be sending out email invitations. The Association will be looking at the Strategic Plan. The Mayor's Prayer Breakfast has been scheduled for June 15th, more details will be forthcoming.

## **Planning & Zoning Commission**

Councilmember Bollinger - Nothing to report.

## **Approval of Minutes**

A motion was made by Councilmember Bollinger seconded by Councilmember Phillips and unanimously passed by a vote of five to zero approving the minutes of the January 19th Special Meeting/Workshop as presented.

A motion was made by Councilmember Bollinger seconded by Councilmember Morean and unanimously passed by a vote of five to zero approving the minutes of the February 1st Regular Mayor & Council Meeting.

## **Public Concerns**

### **Amy Znaniec**

Mrs. Znaniec asked to make sure she understood that the Fire Company would receive the \$12,686 payment from the Tax Differential funds and the Town would make up the difference to meet the \$20,000 donation. This is what the Mayor and Council agreed upon.

### **Bart Johnson**

Agendas - Mr. Johnson stated that it was great that the agendas are now available online.

Smokin Grill - Mr. Johnson questioned what happened with the Smokin Grill restaurant? Mayor Planner stated that they went out of business.

Buoy - Mr. Johnson questioned what happened to the buoy in the creek that designated where sandbar is located in the river? There is one down by walkway, it may have broken loose; Shirley Greene will look into this.

Donation to Fire Company - Mr. Johnson questioned if the Town needs to give the Fire Company the Tax Differential funds or the entire \$20,000. Mr. Johnson felt that was a large sum of money for an already strained budget. The Mayor and Council advised Mr. Johnson that the Fire Company depends on that donation to fund their annual expenses and to cut them could drastically affect their operations/services.

**Mayor & Council Action Items**

**Councilmember Windsor**

No

**Councilmember Bollinger**

No

**Councilmember Morean**

No

**Councilmember Phillips**

Councilmember Phillips stated that the lights on the East Central Avenue bridge look very nice, State Highway did a great job.

Councilmember Phillips requested a closed session regarding a real estate matter.

**Mayor Planner**

No

**Shirley Greene, Town Manager**

Mrs. Greene reported that the Town is now on Facebook, Alexander Hamilton profile picture, we are also trying to update the current website as we can, please be patient.

**Adjournment**

A motion was made by Councilmember Phillips seconded by Councilmember Bollinger and unanimously passed by a vote of five to zero to close the regular meeting and go into closed session at 6:29 pm.

A motion made by Councilmember Phillips seconded by Councilmember Bollinger and unanimously approved by a vote of five to zero to open and adjourn the meeting after the closed session at 6:39 pm.

Respectfully submitted,

Kristy L. Marshall  
Clerk-Treasurer