

Mayor & Council of Federalsburg
Regular Monthly Meeting
Monday, April 4, 2016

The Mayor & Council of Federalsburg held their regular monthly meeting on Monday, April 4,, 2016 at 6 pm in the Mayor & Council Meeting Room, 118 N Main Street, Federalsburg, Maryland. Those in attendance were Mayor Planner and Councilmembers Bollinger, Windsor and Morean. Councilmember Phillips was excused due to a previous engagement. Also in attendance were Brynja Booth, Town Attorney, staff, citizens and media.

Closed Session

Mayor Planner opened the meeting at 5:17 pm. A motion was made by Councilmember Bollinger seconded by Councilmember Morean and unanimously approved by a vote of four to one to adjourn the meeting and go into closed session for legal matters & contract negotiations in the Mayor's office. The closed session was adjourned at 5:48 pm.

Open Meeting

The regular meeting was called to order at 6 pm by Mayor Planner who welcomed everyone and led the group in the Pledge of Allegiance.

Mayor Planner pointed out the new Notes & Public Comments Section on the Agenda, and read it aloud.

Historical Moment

Mrs. Donna Glime shared a historical moment from the late 1920's-early 30's about an athletic underwear shop on the corner of Maple Avenue and Park Lane.

Guests

Rob Smith - First State Inspection Agency - Code Enforcement Services

Mr. Rob Smith stated that he has been doing inspection services in Federalsburg, Caroline County and the Delmarva area since 1985. Mr. Smith stated that his company would be happy to fill in until the Town fills the Code Enforcement vacancy, but would like the Mayor and Council to consider his company on a contract basis. Mr. Smith stated that he has given Shirley Greene some costs for inspections and contract information.

Shirley Greene stated that she would like to request approval to use Mr. Smith's company until the Mayor and Council have time to review Mr. Smith's contract. Councilmember Bollinger made a motion seconded by Councilmember Morean and unanimously passed by a vote of four to zero to

use First State Inspection Agency for inspection services until a contract is signed or a replacement is hired.

Old Business

MOU - Safe Routes to School Project - Gerardi

Happy Mayer advised that the MOU for the Safe Routes to School Project for Gerardi Blvd. is ready for signatures. A motion by Councilmember Bollinger seconded by Councilmember Windsor and unanimously approved by a vote of four to zero approving the MOU for the Safe Routes to School Project for Gerardi Boulevard.

Safe Routes to School - University Avenue

Happy Mayer advised that the bid package is being reviewed for the Safe Routes to School Project for University Avenue. One of the problems which has caused a delay in the review process has been an overturn in personnel. Happy Mayer has received an email stating that schedule stating that a September start date seems appropriate.

Historic District -

Happy Mayer reported that Mr. Peter Kurtz has advised that he still expects an answer early this month regarding the Historic District designation.

Log Cabin -

Happy Mayer reported that Mr. Peter Kurtz has advised that he still expects an answer early this month regarding the Log Cabin project.

Log Embankment

Brynja Booth, Town Attorney will draft a letter to Duffield and Associates regarding the Mayor and Council's request to repair all joints in the log embankment project.

Cannibus Update

Brynja Booth stated that there is no update regarding the Cannabis project at this time. She stated that this matter is still in the State's hands and the Town probably wouldn't hear anything about this project until June.

New Business

Marty Meredith - Request for Small Business Loan

Marty Meredith is requesting a Small Business loan in the amount of \$20,000 to purchase a new pickup for his business. The loan committee has reviewed this request and has approved \$10,000. Mr. Meredith has had two previous loans and they were paid off on time. The Mayor and Council can approve this loan for the \$20,000 that he requested if they so choose. This will be discussed at the workshop and a decision will be made at the May regular meeting.

Austin Ave Park - Approval to Purchase Pavilion

Happy Mayer asked permission to purchase a pavilion for the Austin Park Playground. The Town received a grant from Community Parks and Playground for \$13,000 for the pavilion, and the Town's portion is \$998. It will take approximately 10 weeks for order and delivery and Happy would like approval to order the pavilion. The color scheme would match the existing playground equipment which is red/blue/yellow.

A motion was made by Councilmember Bollinger seconded by Councilmember Morean and unanimously approved by a vote of four to zero to purchase and order the pavilion for the Austin Park Playground.

Federalsburg Industrial Park Lighting

Happy Mayer reported that he received the final ok on the Federalsburg Industrial Park LED Lighting Project. One bid was received from Lywood Electric. This project will include the 19 lights for the Federalsburg Industrial Park, and the lights for the Connector Road will be done at a later time. Councilmember Bollinger made a motion seconded by Councilmember Morean and unanimously passed by a vote of four to zero to award the bid for the Federalsburg Industrial Park LED Lighting project to Lywood Electric.

Request to Purchase Dump Truck

Steve Dyott submitted a proposal to purchase dump truck/snowplow for \$130,000. A little more than a year ago, the Town lost one of its dump trucks due to age/engine failure. Steve has obtained estimates and the best offer came in at \$130,000, but they will not hold that price for very long because its being built new. Steve stated that we were fortunate that we did not have a bad winter and we were able to make due with the one dump truck and Steve's pickup which has a plow on it. The old truck is still at the Public Works compound, Steve stated that it is not repairable and he is waiting for metal prices to increase so that it can be recycled for scrap metal.

Councilmember Bollinger made a motion seconded by Councilmember Morean and unanimously passed by a vote of four to zero approving the purchase of a dump truck/snowplow for \$130,000.

Request to Purchase Police Vehicle

Donald Nagel requested the purchase of a new Police vehicle in the amount of \$35,483.

Councilmember Bollinger made a motion seconded by Councilmember Windsor and unanimously passed by a vote of four to zero approving the purchase of a new police vehicle for \$35,483.

Request to Remove Old Voting Machines

Shirley Greene requested permission to remove the old voting machines and have Public Works take them to the salvage yard for recycled metal. The machines originally came from the Board of Elections and Shirley has talked with them, as well as, Electec and the Historical Society and nobody wants them. Shirley stated that any monies received from recycling the machines would be put towards the cost of the paint for the Town Office.

Councilmember Windsor made a motion seconded by Councilmember Bollinger and unanimously passed by a vote of four to zero giving Shirley Greene permission to recycle the old voting machines at the Town Hall and put the monies toward the cost of paint for the Town Office.

Clean-up Burned Property - 102 Smith Street - Update

The Federalsburg Fire Company conducted a controlled burning of the home at 102 Smith Street on behalf of the Town by court order. Shirley Greene reported that Jeff Beever had contacted three people to obtain bids for cleanup of the debris, however, only one bid was received from CS Tarbutton in the amount of \$2,680. Shirley requested approval of the bid so we can proceed with cleanup of the property.

Councilmember Bollinger made a motion seconded by Councilmember Windsor and unanimously passed by a vote of four to zero approving the bid from CS Tarbutton in the amount of \$2,680 for cleanup of the debris at 102 Smith Street.

Committee Reports

Historical Society

Ms. Donna Glime reported the following:

April 15th - Guest - Laura Weldon - will speak at the Museum about Black Women

April 30th - Hobby Fair at Federalsburg Elementary School - 10 am - 2 pm

FVFC

None

Lions Club

Duck Derby will be held on June 25th - with a parade at 1 pm

Mardi Gras Night Fundraiser at the Federalsburg VFW - 4/23 - There will be food and lots of fun times.

Federalsburg Business & Civic Organization

Next Meeting - 4/20 - Historical Society Museum - Discuss Strategic Plan

P & Z

Councilmember Bollinger reported that the Commission met briefly last week to discuss Jeff Beever's resignation.

Approval of Minutes

Councilmember Bollinger made a motion seconded by Councilmember Morean and unanimously passed by vote of four to zero approving the minutes as corrected. On Page one the Tax Differential vote should be changed to three to zero with two abstain.

Public Comment - 2 Minutes

None

M & C Action Items

Windsor

Councilmember Windsor asked if anyone knew how Mr. Howard Bradley was doing? No one had heard.

Bollinger

Nothing at this time.

Councilmember Bollinger would like to request a closed session for personnel matter after the meeting.

Morean

Nothing at this time.

Planner

Mayor Planner stated that the weather is getting warmer and encouraged residents to spruce up their properties.

Adjournment

Councilmember Bollinger made a motion seconded by Councilmember Windsor and unanimously passed by vote of four to zero to close the regular meeting at 6:59 pm and go into closed session for a personnel matter.

The meeting reconvened at 7:03 pm. Councilmember Bollinger made a motion seconded by Councilmember Windsor and unanimously passed by vote of four to zero to adjourn the regular meeting at 7:04 pm

Respectfully submitted,

Kristy L. Marshall
Clerk-Treasurer