

**Mayor & Council of Federalsburg  
Regular Monthly Meeting  
Monday, May 2, 2016**

The Mayor & Council of Federalsburg held their regular monthly meeting on Monday, May 2, 2016 at 6 pm in the Mayor & Council Meeting Room, 118 N Main Street, Federalsburg, Maryland. Those in attendance were Mayor Planner and Councilmembers Bollinger, Phillips, Windsor and Morean. Also in attendance were Brynja Booth, Town Attorney, staff, citizens and media.

The meeting was called to order by Mayor Planner who welcomed everyone and led the group in the Pledge of Allegiance.

**Historical Moment**

Mrs. Donna Gilme shared a historic moment regarding the former Western Auto building on South Main Street. She stated in the late 1800's early 1900's this building was an Opera House, and the center door still exists and some of the lights are still hanging inside.

**Old Business**

**Safe Routes to School Project Update - Gerardi Blvd. - Happy Mayer**

Happy Mayer reported that the Town has received the signed MOU for the Safe Routes to School Project for Gerardi Boulevard, from the State Highway Administration and the environmental letters have been returned. The Town was awarded more money that requested for this project, so Happy will meet with Bob Rauch to determine what additional changes can be made to this project .

**Safe Routes to School Project Update - University Ave. - Happy Mayer**

Happy Mayer reported that the bid package for the Safe Routes to School Project for University Avenue should be reviewed later this month. This project is moving along as planned.

**Historic District Update - Happy Mayer**

Happy Mayer reported that Peter Kurtz advised him that the Town should receive an update on the Historic District Designation on or before May 16th.

**Log Cabin Update - Happy Mayer**

Happy Mayer advised that Peter Kurtz informed him that the Town should have an update on the Log Cabin Project in the next few weeks.

### **Federalburg Business & Civic Organization - Happy Mayer**

Happy Mayer reported that the next business luncheon will be on May 11th at 12 pm at the Federalburg Area Heritage Museum. The strategic development plan will be reviewed, and anyone planning to attend is encouraged to RSVP so that enough copies of the plan can be made available.

### **Log Embankment Update - Brynja Booth & Happy Mayer**

Brynja Booth and Happy Mayer stated that Stacy Ziegler and Tim Geortemiller have been working together and have finalized their agreement to repair all connections of the log embankment project along the Marshhope Creek. This work is expected to begin in the next couple weeks.

### **New Business**

#### **Marty Meredith - Decision on Small Business Loan Request**

Marty Meredith requested a Small Business Loan from the Town in the amount of \$20,000. The Loan Committee approved Mr. Meredith for \$10,000, however, the Mayor & Council can approve the full request if they so choose. Happy Mayer reported that Mr. Meredith's application and other paperwork were also approved. Mr. Meredith has advised that if additional funds are needed, he would come up with difference if town approved his request for \$20,000.

Councilmember Morean made a motion seconded by Councilmember Windsor and unanimously passed by a vote of five to zero approving Mr. Meredith's request for a Small Business Loan in the amount of \$20,000.

#### **Austin Avenue Playground Pavilion Update - Happy Mayer**

Happy Mayer reported that the pavilion for the Austin Avenue Playground has been ordered. It will take approximately 12 weeks to construct, so it will be ready in August/September 2016.

#### **Federalburg Industrial Park Lighting Update - Happy Mayer**

Happy Mayer reported that Bill Lyden, Lywood Electric has ordered the materials for the Federalburg Industrial Park Lighting project. This project should be completed by the end of June.

#### **Basketball Camp - Marina - June 11th & June 12th - Shirley Greene**

Shirley Greene reported that Albert Mouring has requested use of basketball courts for a basketball camp again this year on June 11th & 12th. The marina would be closed for the camp, the Police would be advised of the event and Public Works would be asked to put out

extra garbage cans. Mr. Mouring could not be here tonight but would like to get approval so that he can send out flyers with children at school.

Councilmember Phillips made a motion seconded by Councilmember Bollinger and unanimously passed by a vote of five to zero approving Mr. Albert Mouring's request to have a Basketball Camp at the Marina on June 11th and 12th.

#### **Public Works - Request to Purchase F350 Truck - Steve Dyott**

Steve Dyott requested to include the purchase a pickup truck within his FY17 budget. The payments would be split between three departments - public works, water and sewer. The truck would have a utility body, with lockable, water-tight tool boxes. After some discussion, the Mayor and Council agreed to table this discussion until the workshop on Monday. Councilmember Windsor and Councilmember Morean both stated they might be able to obtain lower cost estimates and everyone was agreeable.

#### **Mosquito Virus**

Mayor Planner stated that the Zika Virus is becoming very serious and we should be proactive as much as possible. He suggested checking with the State to see if funds would be available for low lying areas and see if more mosquito spraying is available.

Residents will be encouraged to drain all standing water or non-moving pools of water. Shirley Greene stated that a message would be put on the Town sign and facebook page.

#### **Committee Reports**

##### **Federalsburg Historical Society**

Mrs. Donna Glime reported that 3rd graders from Federalsburg Elementary School visited the Museum this week for a tour. The Art Show and Sale will be held on May 14th from 4 - 7 pm.

##### **Federalsburg Volunteer Fire Co.**

Nothing to report.

##### **Federalsburg Lions Club**

Councilmember Morean stated that the Lions Club is working on Duck derby. They are waiting for approval from the Fire Marshal on the fireworks display. They also want to encourage the full support of the community for parade - by decorating bikes, floats, etc.

### **Planning & Zoning Commission**

Councilmember Bollinger reported that Royal Farms has submitted their preliminary site plan for review and approval.

### **Approval of Minutes**

Councilmember Windsor made a motion seconded by Councilmember Bollinger and unanimously passed by a vote of five to zero approving the Minutes from the March 21st Workshop, the April 4th regular meeting, the April 18th Workshop and April 26th Workshop, as presented.

### **Public Comments**

There were no public comments.

### **Mayor & Council Action Items**

#### **Windsor**

None

#### **Bollinger**

None

#### **Morean**

None

#### **Phillips**

Councilmember Phillips reported that it is soap box derby season and the Federalsburg Fire Company would welcome any volunteers that would like to help. The practice day for the derby is May 15th and race day is June 4th. They also have loaner cars available and anyone interested should contact the Fire Company.

### Planner

Mayor Planner reminded everyone that it is cleanup time and if you have limbs to please tie them up in small bundles to make them easier to handle so it will help Public Works.

Federalsburg Elementary School will host a Community Dinner on Thursday, May 5th from 5:30 - 7 pm, and then the 4th grade will perform a skit after dinner.

### Adjournment

Mayor Planner requested a closed session after the meeting to discuss a personnel matter. Councilmember Bollinger made a motion seconded by Councilmember Morean and unanimously passed by a vote of five to zero to go into closed session at 6:42 pm.

Councilmember Bollinger made a motion seconded by Councilmember Morean and unanimously passed by vote of five to zero to close the regular meeting at 6:42 pm and go into closed session for a personnel matter.

The meeting reconvened at 6:43 pm. Councilmember Bollinger made a motion seconded by Councilmember Windsor and unanimously passed by vote of five to zero to adjourn the regular meeting at 7:05 pm

Respectfully submitted,

Kristy L. Marshall  
Clerk-Treasurer