

**Mayor & Council of Federalsburg
Regular Monthly Meeting
Monday, August 1, 2016**

The Mayor & Council of Federalsburg held their regular monthly meeting on Monday, August 1, 2016 at 6 pm in the Mayor & Council Meeting Room, 118 N Main Street, Federalsburg, Maryland. Those in attendance were Mayor Planner and Councilmembers Bollinger, Phillips, Windsor and Morean. Also in attendance were Brynja Booth, Town Attorney, staff, citizens and media.

The meeting was called to order at 6:00 pm by Mayor Planner who welcomed everyone and led the group in the Pledge of Allegiance.

Historical Moment - Donna Glime

Mr. Joe Glime shared a historical moment about the HUB Building that he owns located at 118 South Main Street. Over the past 40 years Mr. John Creighton has done extension research about our area, and he learned that the Hurlock family who had four children grew up in the HUB Building. One of those children was Ms. Madeline Hurlock, the movie star.

Old Business

Grants/Main Street Updates

Austin Park Pavilion

Happy Mayer reported that the Austin Park pavilion has been installed. The Town's inkind match includes installation of a picnic table and two park benches into the concrete pad, and installation of a walkway path. Once the Town has paid for installation of the pavilion, the Town can recoup the funds spent from the grant.

Street Light Project

Happy Mayer reported street light project in Federalsburg Industrial Park is complete. Once the contractor is paid, the Town will be reimbursed for the funds spent.

Facade Program

Happy Mayer reported that Mr. Parks is waiting for some information from the Bank and hopes to have the assessment on the property completed in about two weeks. Mr. Parks has also been working on redoing his small business revolving loan application for \$50,000 and he is getting new estimates for windows and roofing.

Dredging Project

Happy Mayer reported that the Marshyhope dredging project is at the permitting stage with MDE and Corp of Engineers and hopes will soon go to bid in the next few months. Happy stated that this should not be a big project, but because of the fish spawning period, it may not take place until early spring. Councilmember Phillips requested that Happy Mayer make sure any potential bidders are aware that the schedule to begin work could be 7-8 months out.

H & M Bay - Request for Street Repairs

Shirley Greene and Steve Dyott advised the Mayor and Council that H & M Bay had presented a request for repairs to the entryway to their property and a portion of the roadway in the Federalsburg Industrial Park. Mr. Kevin McMahan had obtained an estimate and sent it to Shirley and copies were distributed. The Town's portion is \$10,500 and H & M Bay's portion is \$12,500.

After some discussion, it was understood that this was not a budgeted item but it is a matter that needs attention and the Mayor and Council requested Steve Dyott to obtain additional bids for comparison. The Mayor and Council tabled any further discussion until the August 15th Workshop. Shirley Greene will contact Mr. Kevin McMahan and advise him of this information.

Motorized Scooter/Wheelchair - Safety Flags - Update Chief Nagel

Mayor Planner has talked with Chief Nagel and others about the possibility of ordering collapsible orange safety flags to install for the folks in town that are traveling on the streets/sidewalks with motorized scooters. The flags would not be purchased with town funds, the cost would strictly be covered by donations.

New Business

Federalsburg Historical Society Request for Waiver of Water & Sewer Bill

Federalsburg Historical Society requested at the last workshop to waive their water because their building is a town owned building. The discussion was tabled. It was discussed that some towns give a donation instead of waiving the utility bill. After some discussion, it was agreed that if the Mayor and Council granted a waiver to one non-profit organization, it wouldn't be fair unless all non-profit organizations were granted the same waiver. The Mayor and Council were in agreement with giving a donation but questioned if we have \$700 in the budget at this time to give as a donation. Shirley Greene and Kristy Marshall advised that this would have to be included in the donations for the FY18 budget.

Committee Reports

Federalsburg Historical Society

Mrs. Donna Glime reported the following events for the Federalsburg Historical Society:

Heritage Day will be held on September 16th, 17th, and 18th - on the first day from 6-9 pm they will host a book signing of the Chop Odessey by Tom Horton who is a Professor at Salisbury State. On the 17th, there will be a \$3 admission fee - nice refreshments will be available and from 10-4 they will host Ms. Madeline Hurlock. On the 18th, lunch will be available - no admission fee and they will be playing Ms. Hurlock's silent movies and have popcorn.

Mrs. Glime also thanked the Mayor and Council for their consideration regarding their water bill.

Federalsburg Lion's Club

Councilmember Morean stated that the Lions Club would be hosting a designer purse bingo on October 16th at the Federalsburg Fire House to benefit the FES booster club and scholarships for seniors. Doors open at 1 pm and games begin at 2 pm. Anyone with questions may call Councilmember Morean or Mary Harding.

Planning & Zoning Commission

Councilmember Bollinger reported that Royal Farms submitted their final site plans and the Commission approved it. The Commission also reviewed and approved an updated Critical Area map, which will be presented to the Mayor and Council after the Town Attorney has had an opportunity to review and prepare an Ordinance for passage. The Mayor and Council will also need to schedule a Public Hearing to pass this Ordinance and map changes.

A Tiny Homes project - overlay district has been submitted for review. The Commission will look over the documentation and discuss it more at their next meeting.

Approval of Minutes

Councilmember Bollinger made a motion seconded by Councilmember Windsor and unanimously passed by a vote of five to zero approving the Minutes as presented.

Public Comments (2 Minutes)

None

Mayor & Council Action Items

Windsor

Councilmember Windsor stated that with Royal Farms coming in the near future, he had concerns regarding vehicles passing on the bypass bridge. He requested that a letter be sent to SHA requesting this area be changed to a "No Passing" zone. Steve Dyott stated that he would send this request to SHA.

Bollinger

None

Morean

None

Phillips

Councilmember Phillips stated that the Boy Scouts will host a Pit Beef/Pulled Pork Fundraiser on August 12th in the Video Joe's parking lot. The cost is \$9 for a sandwich, chips, drink and brownie.

Councilmember Phillips questioned if there were any restrictions in the Frank M. Adams Industrial Park. Shirley Greene stated that she would check the covenants and get back to him.

Planner

Mayor Planner reported that Channel 47 couldn't make the photo event today for the "In God We Trust" challenge, so they will be here tomorrow at about 1-1:30 pm for anyone who can attend.

Mayor Planner also announced some upcoming events this weekend - August 4th, 5th, and 6th - the Thresherman's Show, the Caroline County Fair and Paddle Fest

Closed Session

Councilmember Phillips requested a closed session to discuss a personnel matter.

Adjournment

Councilmember Phillips made a motion seconded by Councilmember Bollinger and unanimously passed by vote of five to zero to close the regular meeting at 6:34 pm and go into closed session for a personnel matter.

The meeting reconvened at 6:56 pm. Councilmember Bollinger made a motion seconded by Councilmember Windsor and unanimously passed by vote of four to zero to adjourn the regular meeting at 6:57 pm

Respectfully submitted,

Kristy L. Marshall
Clerk-Treasurer