

**Mayor and Council of Federalsburg
Regular Monthly Meeting
Monday, February 6, 2017**

The Mayor & Council of Federalsburg held their regular monthly meeting on Monday, February 6, 2017 at 6:00 pm in the Mayor & Council Meeting Room, 118 N Main Street, Federalsburg, Maryland. Those in attendance were Mayor Planner and Councilmembers Bollinger, Phillips, Windsor and Morean. Also in attendance were Brynja Booth, Town Attorney, staff, citizens and media.

Mayor Planner called the meeting to order at 6:00 pm and welcomed everyone, then led the group in the Pledge of Allegiance.

Old Business

Mayor Planner stated that because Happy Mayer wasn't feeling well, he was going to move the agenda around a bit and allow Mr. Mayer to review his items first so that he could leave the meeting.

Grants/Main Street Project Updates

Facade Program Update - George Mayer

Happy Mayer reported that Mr. Stephen Parks has brought documentation in regarding his expenses toward the Facade Program. Happy will review this information and after reviewing it with the Finance Department, he will prepare his request for reimbursement.

Safe Routes To School Update - George Mayer

Happy Mayer reported that the University Avenue Safe Routes to School Project is very close to be ready to get started. Happy has received an email from SHA requesting confirmation from the contractor that they will guarantee their prices for 90 days. Happy advised that he contacted the contractor and they quickly responded with no problems.

Dredging Project Update - George Mayer

Happy Mayer reported that representatives from the Town, Caroline County, DNR and MDE met at the spoil site in Choptank to look at the site and review some questions. The meeting went well and he anticipates having a response within a couple days, with hopes to get the project started in June after the fish spawning season.

Mr. Roy Geiser, Trice, Geary & Myers
2016 Fiscal Year Audit Report

Roy Geiser, Trice, Geary & Myers presented the Mayor and Council with the 2016 Financial Package/Audit Report. Mr. Geiser reviewed the financial report package and gave a summary of the audit communications, and he also noted that the Town received the highest level of assurance that his firm can give.

Historical Moment - Mrs. Donna Glime

Mrs. Donna Glime shared a historical moment about Sunshine Laundry, which is now known as Reliable Linens. It was Incorporated in 1921 and it was owned by the Federal Lumber Company, and employed approximately 25-30 employees. Their linen services covered approximately 12 towns in Maryland and Delaware.

New Business

Introduction of Ordinance No. 2017-01

Ordinance No. 2017-01 was introduced to the Mayor and Council of Federalsburg to adopt the 2015 Edition of the International Residential Code for One and Two Family Dwellings, as modified by the Maryland Building Performance Standards, and as further amended by this Ordinance, as the Residential Code of the Town of Federalsburg, and repealing all ordinances inconsistent herewith. There were no questions or discussion.

A motion by Councilmember Bollinger seconded by Councilmember Phillips and unanimously passed by a vote of five to zero introducing Ordinance No. 2017-01 to adopt the 2015 Edition of the International Residential Code for One and Two Family Dwellings, as modified by the Maryland Building Performance Standards, and as further amended by this Ordinance, as the Residential Code of the Town of Federalsburg, and repealing all ordinances inconsistent herewith. A Public Hearing will be scheduled for the March 6th Regular Meeting.

Introduction of Ordinance No. 2017-02

Ordinance No. 2017-02 was introduced to the Mayor and Council of Federalsburg to adopt the 2015 Edition of the International Building Performance Standards, and as further amended by this Ordinance, as the Building Code of the Town of Federalsburg, and repealing all Ordinances inconsistent herewith.

A motion by Councilmember Phillips seconded by Councilmember Bollinger and unanimously passed by a vote of five to zero introducing Ordinance No. 2017-02 to adopt the 2015 Edition of the International Building Performance Standards, and as further amended by this Ordinance, as

the Building Code of the Town of Federalsburg, and repealing all Ordinances inconsistent herewith. A Public Hearing will be scheduled for the March 6th Regular Meeting.

Introduction of Ordinance No. 2017-03

Ordinance No. 2017-03 was introduced to the Mayor and Council of Federalsburg to adopt the 2015 Edition of the International Energy Conservation Code, as modified by the Maryland Building Performance Standards, and as further amended by this Ordinance, as the Energy Conservation Code of the Town of Federalsburg, and repealing all Ordinances in conflict herewith.

A motion by Councilmember Bollinger seconded by Councilmember Windsor and unanimously passed by a vote of five to zero introducing Ordinance No. 2017-03 to adopt the 2015 Edition of the International Energy Conservation Code, as modified by the Maryland Building Performance Standards, and as further amended by this Ordinance, as the Energy Conservation Code of the Town of Federalsburg, and repealing all Ordinances in conflict herewith. A Public Hearing will be scheduled for the March 6th Regular Meeting.

Introduction of Ordinance No. 2017-04

Ordinance No. 2017-04 was introduced to the Mayor and Council of Federalsburg to adopt the 2015 Edition of the International Existing Building Code, as amended by this Ordinance, as the existing Building Code of the Town of Federalsburg, and repealing all Ordinances in conflict herewith.

A motion by Councilmember Bollinger seconded by Councilmember Morean and unanimously passed by a vote of five to zero introducing Ordinance No. 2017-04 to adopt the 2015 Edition of the International Existing Building Code, as amended by this Ordinance, as the existing Building Code of the Town of Federalsburg, and repealing all Ordinances in conflict herewith. A Public Hearing will be scheduled for the March 6th Regular Meeting.

Introduction of Ordinance No. 2017-05

Ordinance No. 2017-05 was introduced to the Mayor and Council of Federalsburg to adopt the 2015 Edition of the International Property Maintenance Code, as amended by this ordinance, as property maintenance code of the Town of Federalsburg, and repealing all ordinances in conflict herewith.

A motion by Councilmember Bollinger seconded by Councilmember Windsor and unanimously passed by a vote of five to zero introducing Ordinance No. 2017-05 to adopt the 2015 Edition of the International Property Maintenance Code, as amended by this ordinance, as property maintenance code of the Town of Federalsburg, and repealing all ordinances in conflict herewith. A Public Hearing will be scheduled for the March 6th Regular Meeting.

Introduction of Ordinance No 2017-06

Ordinance No. 2017-06 was introduced to the Mayor and Council of Federalsburg to amend Chapter 245 of the Federalsburg Town Code entitled "Zoning" by adding Section 245 - 119.3 Thereto, to permit tiny houses within the Multi-Family Residential (R-3) District, the Town Center Redevelopment Overlay (TCRO) District or a Planned Unit Development (PUD).

A motion by Councilmember Bollinger seconded by Councilmember Phillips and unanimously passed by a vote of five to zero introducing Ordinance No. 2017-06 to amend Chapter 245 of the Federalsburg Town Code entitled "Zoning" by adding Section 245 - 119.3 Thereto, to permit tiny houses within the Multi-Family Residential (R-3) District, the Town Center Redevelopment Overlay (TCRO) District or a Planned Unit Development (PUD). A Public Hearing will be scheduled for the March 6th Regular Meeting.

Resolution No. 2017-01 - Employee Manual Update

Resolution No. 2017-01 was presented to the Mayor and Council of Federalsburg updating Section 4. of the Employee Manual.

A motion by Councilmember Bollinger seconded by Councilmember Phillips and unanimously passed by a vote of five to zero approving Resolution No. 2017-01 updating the Employee Manual.

Committee Reports

Federalsburg Historical Society

Mrs. Donna Glime reported that the museum is closed right now, but not it is not idle. The members are still working. They will have a pizza party on February 14th at 6 pm and they will elect new officers at that meeting.

Federalsburg Lions Club

Councilmember Morean reported that the Lions Club has no events right now, but the Designer Purse Bingo went very well.

Planning and Zoning Commission

Councilmember Bollinger stated there was nothing to report at this time.

Federalsburg Volunteer Fire Company

Nothing at this time.

Approval of Minutes

A motion by Councilmember Morean seconded by Councilmember Phillips and unanimously passed by a vote of five to zero approving the minutes as presented.

Public Comments (2 Minutes)

There were no public comments.

Mayor & Council Action Items

Councilmember Windsor

Nothing at this time.

Councilmember Bollinger

Nothing at this time.

Councilmember Morean

Councilmember requested a closed session to discuss a real estate matter.

Councilmember Phillips

Councilmember Phillips wanted to remind everyone about the Boy Scouts Camperee on March 10-12, along the Marshyhope. They are planning to have food provided by several organizations in the community and hope to have a good turn out.

Mayor Planner

Mayor Planner reminded the Council of several upcoming dates:

February 15th - Caroline County Association of Municipalities Meeting at the Denton Town Hall

February 25th Grand Re-Opening of McDonald's - Ronald McDonald will be there.

Federalsburg Elementary School has a read in this month - anyone interested in participating should contact the school. Information about this was included in their weekly packets.

Happy Mayor and Mayor Planner will meet with 4th graders at FES - about the "If I Were Mayor" essay contest next week.

Mayor Planner attended the Mayors Conference in Annapolis. There were several very interesting topics covered, including discussions regarding transportation funds and blighted properties.

Request for Closed Session

Mayor Planner also requested a closed session to discuss a legal litigation, a personnel matter and real estate matters.

A motion was made by Councilmember Bollinger seconded by Councilmember Windsor and unanimously passed by a vote of five to zero to close the regular meeting and convene into closed session at 6:39 pm to discuss legal litigation, a personnel matter and a real estate matter with the Town Attorney.

A motion was made by Councilmember Bollinger seconded by Councilmember Windsor and unanimously passed by a vote of five to zero to close the closed session and reconvene the regular meeting at 7:07 pm.

Adjournment

Councilmember Bollinger made a motion seconded by Councilmember Windsor and unanimously passed by vote of five to zero to adjourn the regular meeting at 7:08 pm.

Respectfully submitted,

Kristy L. Marshall
Clerk-Treasurer